



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA
Tuesday, May 28, 2024
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Emerick

I. Roll Call: Mr. Emerick
Mr. Harrelson
Mrs. Anderson

II. Approve Minutes: May 7, 2024 Board of Park Commissioners Meeting Minutes

III. Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Emerick, Planning Commission Report

IV. New Business:

- a. Recommendation to City Council to submit a CDBG Grant Application which includes upgrades to Herrlinger Park
- b. Discussion of Annual Park Tours

IV. Other:

VI. Adjourn:

CITY OF TROY BOARD OF PARK COMMISSIONERS

MINUTES – May 7, 2024, 4:00 PM

Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
Mrs. Mona Anderson, Secretary

Others Attending: Jeremy Drake, Park Superintendent
Ken Siler, Recreation Director
Kyler Booher, Director of Golf
City Staff
Citizens

The minutes of the April 2, 2024, Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Anderson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake stated months April through June are extremely busy, this year has been no different. With being down one employee due to a retirement, staff has done an excellent job keeping up with all day to day duties.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler stated season passes to the Troy Aquatic Park (TAP) have been selling very well and they are ahead of where sales were last year at this time. Mr. Siler stated it is a busy time of year for Hobart Arena and TAP and staff is continuing with day-to-day responsibilities.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher stated the weather in April wasn't the best, but the rounds played, and The Shoreline sales ended in line of the 2023 season. Mr. Booher noted in late October 2023, some of the greens showed signs of dollar spot on the greens, and when staff noticed the disease, they started treating it. Due to it happening late in the 2023 season, there are still spots on the greens, but they are improving.

NEW BUSINESS:

- **Appointment of Mr. Tom Coffield to the Miami Shores Golf Course Advisory Board:** Mr. Booher stated there is an opening on the Miami Shores Golf Advisory Board due to a previous appointee living outside of the city limits. Board Interest Forms were accepted and reviewed, and Mr. Booher feels Mr. Tom Coffield would be a good fit. Mr. Coffield is and has been a pass holder at Miami Shores Golf Course and Mr. Booher feels he would add great value to the board. Mr. Coffield's term would be effective immediately and would expire on December 31, 2025.
A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to appoint Mr. Coffield to the Miami Shores Advisory Board. MOTION PASSED, UNANIMOUS VOTE
- **Discussion of approving sponsorship signage at the North Market Street Softball Field** – Mr. Drake stated the Troy High School Softball Boosters Association are looking to have sponsorship or donor information placed on the back of the dugout that faces North Market Street. Mr. Drake noted his concern is if the signage starts to look unprofessional, who will be responsible for the upkeep. Scott Beeler, High School Softball Coach stated he is checking with the sign company to see how long the signs should last. Mr. Beeler stated the signs could be taken down or replaced at the time they start looking unprofessional. Mr. Drake highlighted that there are multiple phases of the project so more donor information could be added in the future as donations continue to be made. Mrs. Sue Knight, Administrative Assistant, recommends the motion include an annual review of the signage by the Park Superintendent.
A motion was made by Mr. Emerick, seconded by Mr. Anderson, to approve the sponsorship signage placed at the North Market Street Softball Field dugout pending the ongoing and future maintenance belonging to the Troy Softball Boosters Association and the annual review by the Park Superintendent. MOTION PASSED, UNANIMOUS VOTE

- **Discussion of Duke Park Pickleball Courts, signage and use by the Miami County Pickleball Association** – Mr. Drake highlighted that the pickleball courts were supposed to be paved today (May 7) but due to the weather, the paving was going to be delayed till later this week. Everything else with the project is moving along and the courts should be open the first week of June. The Miami County Pickleball Association received a grant from The Troy Foundation to place old tennis court nets in between the courts and that work has been completed.

Mr. Drake stated that he has received a couple of messages stating concerns due to the availability of court times with citizens that are not a part of the Miami County Pickleball Association (MCPA) based on the signage that is posted. Mr. Drake stated there is signage that will be placed with updated rules once the court refinishing is completed. Mr. Drake stated he isn't sure that the new signage will help with the issues of court play time so there may need to be some internal discussions about next steps. Mr. Paul Hinkleman, President of the MCPA, thanked the city for all the upgrades to the Duke Park Pickleball courts. Mr. Hinkleman stated the MCPA is confused as to what the problems are that are being reported to the city. Mr. Hinkleman stated that he feels the rules that are in place are common sense rules that everyone can follow, and he feels they are working. He also stated that he thinks the MCPA could be an advisory board to the city and help with making decisions. Mr. Hinkleman wants the city to take a stance with the rules that are placed at the courts.

Mr. Mark Johnson, MCPA member, stated the MCPA is confused as to what the complaints are. He said they want everyone to feel welcome and share the courts with all visitors.

Mr. Emerick feels some of the increase in concerns could be due to half of the courts being closed due to the updates taking place.

Mr. Drake stated the city has received more than a couple of complaints. Mr. Drake stated the courts need to meet the needs of the entire city, not just the 215 members of the MCPA. Mr. Drake has touched base with other communities that have had rules posted on their courts and those communities are also receiving negative feedback from their community.

- **Additional Event Involving Prouty Plaza** – Mrs. Knight stated staff received a request for an additional event featuring a rooftop concert on the roof of The Mayflower on June 8, 2024, with a rain date of June 29. The concert is hosted by The Troy Foundation as part of their 100th Celebration. Prouty Plaza will not be set up for the concert but hopefully will be used by people enjoying the music. The Downtown Square will be closed for the event. Mr. Drake has no issues with the additional event being added.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson to support the additional event on June 8 with a rain date of June 29.

MOTION PASSED, UNANIMOUS VOTE

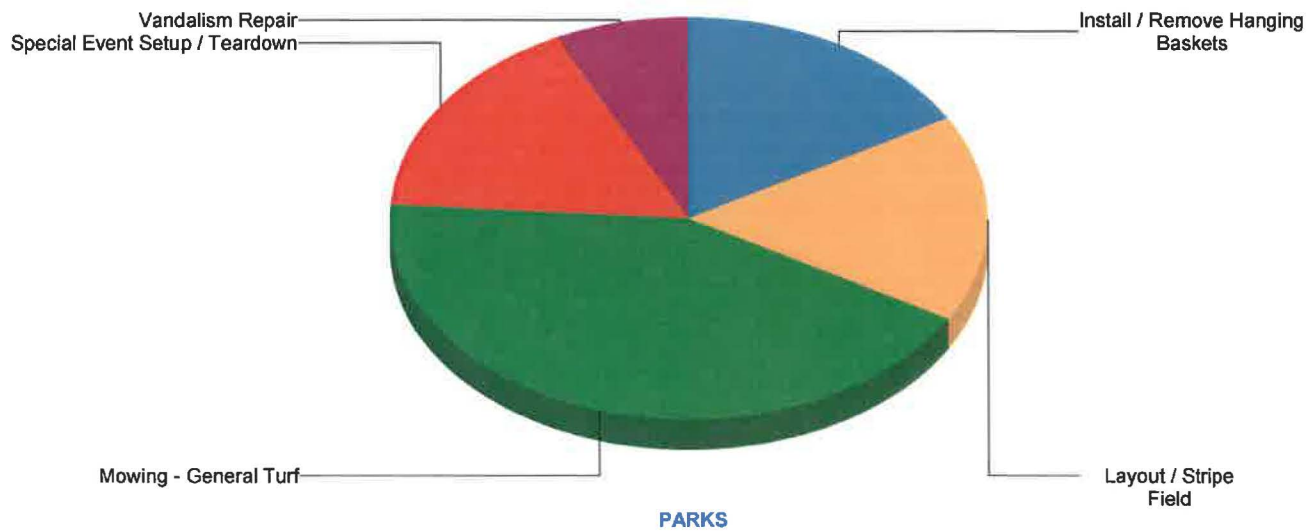
OTHER:

- Bob Naas, 830 North Dorset Road, lives close to Westbrook Park and is hoping to see Westbrook Park utilized in the future. Mr. Naas and the neighbors would like to host activities and events to see the park come to life. He feels putting updated park equipment, benches, shelter with picnic tables, or large climbing pieces could help the park attract more visitors and give the kids in the neighborhood a place to go. Mr. Emerick stated the Park Board can stop at Westbrook Park as a part of their annual park tours. Mr. Drake stated Westbrook Park is very similar to other parks in that they just have benches and playground equipment. Mr. Drake stated if activities are planned at the park, they will need to contact him with event details. He highlighted that other paperwork may need to be completed and provided based on the event the neighborhood is wanting to plan.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Anderson, by unanimous voice vote, the Board adjourned at 4:53 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



ID	INITIATED DATE	TOTAL COST	ADDRESS	STATUS
PARKS				
Install / Remove Hanging Baskets				
28963	May 24, 2024	\$2,564.96		CLOSED
Install flower baskets				
		\$2,564.96		1
Layout / Stripe Field				
28969	May 24, 2024	\$2,553.75		CLOSED
Prepare soccer, baseball, and softball fields for games				
		\$2,553.75		1
Mowing - General Turf				
28962	May 24, 2024	\$1,352.16		CLOSED
Mow Duke park and prepare fields for soccer tournament				
28964	May 24, 2024	\$5,189.76		CLOSED
Mowing General Turf all parks				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
		\$6,541.92		2
		Special Event Setup / Teardown		
28961	May 24, 2024	\$2,544.32		CLOSED
prepare Duke park for soccer tournament				
		\$2,544.32		1
		Vandalism Repair		
28965	May 24, 2024	\$786.32		CLOSED
remove graffiti Herrlinger Park				
28966	May 24, 2024	\$322.01		CLOSED
Remove graffiti Boyer Park				
		\$1,108.33		2
7		\$15,313.28		
Grand Total:		\$15,313.28		7

CITY OF PARK BOARD MEETING

June 4, 2024

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. 2024 Float Troy reservations began February 1st. To date there are 141 reserved.
2. Youth Hockey registrations began on Tuesday, April 9th. There are currently 65 participants registered.
3. Upcoming Hobart Arena events:
 - a. Dance Etc. Dance Recital – June 8, 2024.
 - b. EGO Combat MMA Event – June 15, 2024.
 - c. Troy Skating Club Summer Competition – July 12-14, 2024.
 - d. Miami County Veterans Services Symposium & Lee Greenwood Concert – August 24th.
 - e. Zach Williams Concert – October 10, 2024.
4. Summer ice begins June 3rd.
5. Two Hundred Fifty-four (254) 2024 Troy Aquatic Park season passes plus forty-two (42) grandparents passes have been sold to date.
6. Troy Aquatic Park opened on Saturday, May 25th.
7. Swim Team practices began on May 16th. There are currently 152 participants registered for the team. This is the most we have had in over 10 years.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2024 June Report

Date: Tuesday, May 28th, 2024

- The golf course and driving range are open 7 days a week, sunup to sundown
 - o Weather in May was good for the most part. The amount of play was up compared to May 2023.
 - o We are implementing a new strategy for range maintenance where the entire tee area is open instead of half and switching from one side to the other. We are seeing an increase in range usage and are also confident so far that we can still maintain the tee in terms of turf health and re-growth.
- The Shoreline Restaurant is open 7 days a week. Weekday hours are 7am-9pm. Weekend hours are 7am-6pm.
- We hosted the Junior Strawberry Festival Tournament on May 19th. There were 51 participants and the event went well. This is the most participants we have had for this event in the last 7 years.
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course has been and remains in good condition.
 - o The dollar spot that remained on some of the greens from last fall has mostly healed. Estimated 90% healed.
- League play is in full swing at this point and going well.

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2024 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	393,104.00	0.00	112,884.66	280,219.34	0.00	280,219.34	28.72%	71.28%
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	3,165.95	(2,165.95)	0.00	(2,165.95)	316.60%	(216.60%)
713.445.5104	EDUCATIONAL INCENTIVE EXEMPT FROM FLSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	55,175.00	0.00	17,592.20	37,582.80	0.00	37,582.80	31.88%	68.12%
713.445.5161	LIFE INSURANCE	390.00	31.80	159.00	231.00	0.00	231.00	40.77%	59.23%
713.445.5162	HEALTH INSURNACE	102,400.00	220.65	32,854.41	69,545.59	0.00	69,545.59	32.08%	67.92%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	0.00	11,100.00	0.00	11,100.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	11,825.00	0.00	4,844.80	6,980.20	0.00	6,980.20	40.97%	59.03%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	5,715.00	0.00	1,613.91	4,101.09	0.00	4,101.09	28.24%	71.76%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,500.00	0.00	403.11	1,096.89	0.00	1,096.89	26.87%	73.13%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,300.00	2,592.86	2,592.86	(292.86)	0.00	(292.86)	112.73%	(12.73%)
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	2,472.12	36,159.93	33,440.07	8,840.07	24,600.00	64.66%	35.34%
713.445.5207	COMPUTER SUPPLIES	1,000.00	123.00	323.00	677.00	0.00	677.00	32.30%	67.70%
713.445.5210	FOOD	65,000.00	6,343.73	13,840.03	51,159.97	22,517.91	28,642.06	55.94%	44.06%
713.445.5211	BEVERAGE\SUPPLIES	45,000.00	1,914.60	13,436.97	31,563.03	32,412.86	(849.83)	101.89%	(1.89%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	115.02	1,830.45	3,169.55	0.00	3,169.55	36.61%	63.39%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	22,000.00	1,744.87	16,766.16	5,233.84	0.00	5,233.84	76.21%	23.79%
713.445.5239	OTHER MATERIALS & SUPPLIES	1,000.00	0.00	731.86	268.14	467.82	(199.68)	119.97%	(19.97%)
713.445.5241	UNIFORM ALLOWANCE	3,000.00	0.00	1,150.44	1,849.56	0.00	1,849.56	38.35%	61.65%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	3,000.00	0.00	779.32	2,220.68	0.00	2,220.68	25.98%	74.02%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	1,539.51	3,098.56	5,901.44	5,901.44	0.00	100.00%	0.00%
713.445.5254	FUEL-GASOLINE	6,500.00	2,062.88	2,272.55	4,227.45	4,227.45	0.00	100.00%	0.00%
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5269	SUPPLIES FOR RESALE	52,000.00	1,100.65	17,536.76	34,463.24	3,000.00	31,463.24	39.49%	60.51%
713.445.5301	RENT/LEASE OF GOLF CARTS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	30,000.00	2,734.27	14,627.44	15,372.56	0.00	15,372.56	48.76%	51.24%

MTD/YTD Current Expense Report by Fund for Year 2024 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5313	WATER/SEWER	5,000.00	0.00	960.34	4,039.66	0.00	4,039.66	19.21%	80.79%
713.445.5315	FUEL OIL-HEATING	7,500.00	0.00	3,120.57	4,379.43	4,379.43	0.00	100.00%	0.00%
713.445.5316	TELEPHONE	7,000.00	0.00	1,949.85	5,050.15	649.95	4,400.20	37.14%	62.86%
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00	300.00	0.00%	100.00%
713.445.5324	MEMBERSHIPS	3,000.00	0.00	150.00	2,850.00	0.00	2,850.00	5.00%	95.00%
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	2,500.00	129.60	1,838.00	662.00	0.00	662.00	73.52%	26.48%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	70,000.00	11,069.01	15,963.76	54,036.24	54,036.24	0.00	100.00%	0.00%
713.445.5339	MISCELLANEOUS SERVICES	74,400.00	8,812.01	19,857.21	54,542.79	39,200.00	15,342.79	79.38%	20.62%
713.445.5359	INSURANCE POOL	8,000.00	0.00	6,396.60	1,603.40	0.00	1,603.40	79.96%	20.04%
713.445.5361	MAINT. OF FACILITIES	73,500.00	1,693.70	16,443.88	57,056.12	1,895.00	55,161.12	24.95%	75.05%
713.445.5363	MAINT. MACH/EQUIP	30,000.00	0.00	15,005.18	14,994.82	0.00	14,994.82	50.02%	49.98%
713.445.5364	MAINT. LICENSED VEHICLES	11,000.00	46.20	193.48	10,806.52	0.00	10,806.52	1.76%	98.24%
713.445.5365	MAINT. NON-LICENSED VEHICLES	18,000.00	6,896.19	9,224.55	8,775.45	0.00	8,775.45	51.25%	48.75%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	0.00	200.00	0.00	200.00	0.00%	100.00%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	42.06	210.25	289.75	0.00	289.75	42.05%	57.95%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5395	CONTINGENCY	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	100.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	6,000.00	0.00	1,948.37	4,051.63	0.00	4,051.63	32.47%	67.53%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	8,000.00	2,035.00	5,080.00	2,920.00	0.00	2,920.00	63.50%	36.50%
713.445.5524	ACCRUED INTEREST	200.00	0.00	13.68	186.32	0.00	186.32	6.84%	93.16%
713.445.5525	REMITTANCE OF STATE SALES TAX	35,000.00	0.00	3,120.21	31,879.79	31,879.79	0.00	100.00%	0.00%
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	4.26	(4.26)	0.00	(4.26)	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2024 Month 05 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	87,500.00	0.00	880.32	86,619.68	0.00	86,619.68	1.01%	98.99%
713.445.5636	GOLF CARTS	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00%	100.00%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	1,414.53	1,414.53	(1,414.53)	0.00	(1,414.53)	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,385,509.00	55,134.26	402,439.41	983,069.59	209,407.96	773,661.63	44.16%	55.84%
74 Accts		1,385,509.00	55,134.26	402,439.41	983,069.59	209,407.96	773,661.63	44.16%	55.84%

Pro Shop May 2024

Miami Shores Golf Course
 Z Out Report - All Terminals
 for 05/01/2024 - 05/23/2024
 Generated
 05/24/2024 09:06am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	24,302.50	0.00	24,302.50	Accessories	127.00	366.62
Check	1,458.00	0.00	1,458.00	Alcohol	125.00	350.08
Credit Card	82,659.07	0.00	82,659.07	Beverage	165.00	401.05
New Gift Cards Issued	-330.00	0.00	-330.00	Caps	25.00	635.75
Gift Card	1,303.87	0.00	1,303.87	Food	35.00	53.76
Raincheck	-227.34	0.00	-227.34	Gloves	38.00	553.81
		0.00	0.00	Golf Bags	1.00	214.02
		0.00		Golf Balls	189.00	1,956.91
		0.00		Golf Instruction	17.00	1,550.00
		0.00		Shirts	2.00	61.68
		0.00		Carts	3,518.00	32,175.89
		0.00		Driving Range	65.00	1,074.50
		0.00		Fees	4.00	24.00
		0.00		Gloves	11.00	143.88
		0.00		Golf Clubs	3.00	390.66
		0.00		Green Fees	4,832.00	58,663.55
		0.00		Grips	42.00	342.24
		0.00		Handicap	2.00	80.00
		0.00		Membership	17.00	6,930.00
		0.00		Pull Cart	39.00	118.57
		0.00		Rental Clubs	9.00	144.86
		0.00		Sales Miscellaneous	1.00	37.38
		0.00		Service	3.00	225.00
		0.00		Service Fees	1.00	3.00
		0.00		Simulator	1.00	16.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	108,419.57		108,419.57	7.000 %		2,652.89
Non Revenue Payments Total	746.53		746.53			
Total			109,166.10	Total		2,652.89
Difference			0.00			
Drawer Count			109,166.10	Sales		106,513.21
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,652.89
Total			109,166.10	Total		109,166.10

Pro Shop May 2023

Miami Shores Golf Course
Z Out Report - All Terminals
for 05/01/2023 - 05/23/2023
Generated
05/24/2024 09:07am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	22,435.91	0.00	22,435.91	Accessories	100.00	391.68
Credit Card	71,391.73	0.00	71,391.73	Alcohol	193.00	516.53
New Gift Cards Issued	-275.00	0.00	-275.00	Beverage	146.00	336.90
Gift Card	1,097.50	0.00	1,097.50	Caps	20.00	488.40
Raincheck	-282.39	0.00	-282.39	Food	33.00	41.80
Gift Card Payment	22.00	0.00	22.00	Gloves	19.00	278.51
		0.00	0.00	Golf Bags	1.00	157.94
		0.00		Golf Balls	136.00	1,528.54
		0.00		Golf Instruction	4.00	180.00
		0.00		Shirts	5.00	259.63
		0.00		Carts	3,045.00	25,361.28
		0.00		Driving Range	57.00	732.50
		0.00		Footwear	1.00	88.79
		0.00		Gloves	8.00	105.58
		0.00		Golf Clubs	1.00	326.17
		0.00		Green Fees	4,466.00	54,689.25
		0.00		Grips	15.00	184.30
		0.00		Handicap	5.00	200.00
		0.00		Membership	10.00	5,430.00
		0.00		Pull Cart	48.00	156.85
		0.00		Rental Clubs	7.00	107.48
		0.00		Sales Miscellaneous	4.00	106.53
		0.00		Service	5.00	375.00
		0.00		Service Fees	1.00	8.00
		0.00		Shoes	1.00	129.91
		0.00		Simulator	4.00	64.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	93,827.64		93,827.64	7.000 %		2,144.18
Non Revenue Payments Total	562.11		562.11			
Total			94,389.75	Total		2,144.18
Difference			0.00			
Drawer Count			94,389.75	Sales		92,245.57
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,144.18
Total			94,389.75	Total		94,389.75

Shoreline May 2024

Date is from 2024/05/01 until 2024/05/24

Totals Report - Payment Types								
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip		
Cash	\$11,014.61		\$10.00	\$0.00	\$0.00	\$11,014.61		\$0.00
Credit Card	\$9,745.61		\$0.00	\$0.00	\$0.00	\$11,031.22		\$1,285.61
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Totals	\$20,760.22		\$10.00	\$0.00	\$0.00	\$22,045.83		\$1,285.61

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$6,581.50	\$0.00	\$7,439.29	\$857.79
Master		\$2,481.49	\$0.00	\$2,783.99	\$302.50
Amex		\$353.37	\$0.00	\$430.35	\$76.98
Discover		\$329.25	\$0.00	\$377.59	\$48.34
Totals		\$9,745.61	\$0.00	\$11,031.22	\$1,285.61

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	2,560	\$8.61	\$20,111.45	\$0.00	-\$687.78	\$0.00	\$0.00	\$1,336.55	\$0.00	\$19,423.67	\$1,285.61	\$0.00	\$1,285.61	\$0.00	\$22,045.83
Totals	2,560	\$8.61	\$20,111.45	\$0.00	-\$687.78	\$0.00	\$0.00	\$1,336.55	\$0.00	\$19,423.67	\$1,285.61	\$0.00	\$1,285.61	\$0.00	\$22,045.83

Shoreline May 2023

Date is from 2023/05/01 until 2023/05/24

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip
Cash	\$11,417.07		\$6.00	\$0.00	\$0.00	\$11,417.07
Credit Card	\$8,695.33		\$0.00	\$0.00	\$0.00	\$9,826.13
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$20,112.40		\$6.00	\$0.00	\$0.00	\$21,243.20

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa	\$5,592.58		\$0.00	\$6,305.54
Master	\$1,917.25		\$0.00	\$2,156.82
Amex	\$734.50		\$0.00	\$858.80
Discover	\$451.00		\$0.00	\$504.97
Totals	\$8,695.33		\$0.00	\$9,826.13

Totals Report - Location Sales

Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	2,471	\$8.60	\$19,405.79	\$0.00	-\$588.60	\$0.00	\$0.00	\$1,295.21	\$0.00	\$18,817.19	\$1,130.80	\$0.00	\$1,130.80	\$0.00	\$21,243.20
Totals	2,471	\$8.60	\$19,405.79	\$0.00	-\$588.60	\$0.00	\$0.00	\$1,295.21	\$0.00	\$18,817.19	\$1,130.80	\$0.00	\$1,130.80	\$0.00	\$21,243.20

			2024 Seasonal Employee Hours								
			1/5/2024	1/12/2024	1/19/2024	1/26/2024	2/2/2024	2/9/2024	2/16/2024	2/23/2024	3/1/2024
Maintenance											
Auzenne, Anthony	\$11.30										
Burnside, Kevin	\$11.30		16	24	24	20	24	24	24	28	24
Carter, Carl	\$10.45										
Gilmore, Dean	\$10.45										
Griman, George	\$11.30										
Jackson, David	\$10.45										
Weaver, Greg	\$11.00										
TOTAL			16	24	24	20	24	24	24	28	24
Golf Shop											
Cianciolo, Hank	\$10.70									6.5	
Clendening, Jason	\$10.45										
Ferrell, Ross	\$10.45										
Gearhart, Bill	\$10.45										
Holtel, Jack	\$11.60									6	
Huston, Chris	\$10.70									8.75	
Mutschler, John	\$10.70										
Siler, Brian	\$10.45										
Weaver, Gary	\$10.70									4.75	
Whitsett, Scott	\$10.45										
TOTAL										26	
The Shoreline											
Booher, Amy	\$11.30										
Borton, Miranda	\$10.70										
Brueckman, Kyle	\$10.70										
Burgasser, Matt	\$10.70										
Craig, Lisa	\$10.45										
Gillespie, Audrey	\$11.90							2.5		6.25	
Hanger, Deb	\$11.60										
Hempker, Elise	\$11.00										
Monroe, Barbara	\$10.70										
Rietz, Sheila	\$10.70							4			
Whitsett, Scott	\$10.45									8.25	
TOTAL								6.5		14.5	

3/8/2024	3/15/2024	3/22/2024	3/29/2024	4/5/2024	4/12/2024	4/19/2024	4/26/2024	5/3/2024	5/10/2024	5/17/2024	5/24/2024
										21.25	
32	32	20	24	28	29	31	32	32	32	32	40
		9.5	7	5	6	15.5	16.5	20.5	16.5	15	23
						6	22	22	23	24	21.5
					9.25	7	7.25	7	7	7.75	8
						15	11.5	12	12	15.5	12.5
		9.5	3.5	5.75	5.5	7.25	10.25	12.5	8.5	8.5	7
32	32	39	34.5	38.75	49.75	81.75	99.5	106	99	102.75	112
5.5				3.5		13.5		30		23	
					5	5		6		6	6
									13.25	6.5	25
	6			5		10.5		24		17.5	
		7.5		33.25		27.75		46.5		37	
4.5		13.5		22.5		19.75		25		20.75	
						18.25		19		20.5	
			9	4	6.5	4	13	9	10	19	13.5
12		7.25		11.75		12		18.25		20	
4.25		6.5		15.5		9		19		33	
26.25	6	34.75	9	95.5	11.5	119.75	13	196.75	23.25	203.25	44.5
								12		6	
						5		19.25		19.75	
										26.25	
						9.5		20.5		9.5	
				3		10.5					
5.75		2				19.75		36.75		34.75	
						3.25		12		11.75	
										8.25	
				12		12		24			
5		7.75		11.5		5.5		50.5		32.25	
10.75		9.75		26.5		65.5		175		148.5	



MEMORANDUM

TO: Board of Park Commissioners

FROM: Patrick E. J. Titterington, Director of Public Service and Safety

DATE: May 22, 2024

SUBJECT: **RECOMMENDATION TO CITY COUNCIL TO SUBMIT A CDBG GRANT APPLICATION WHICH INCLUDES UPGRADES TO HERRLINGER PARK**

RECOMMENDATION:

That the Board of Park Commissioners recommend that Troy City Council authorize the submittal of a grant application to the Ohio Department of Development (ODOD) to assist with funds to upgrade Herrlinger Park improvements as part of a PY 2024 Community Development Block Grant (CDBG) Neighborhood Revitalization Program fund.

BACKGROUND:

In 2017, the *Troy Downtown Riverfront Strategic Development Study* identified an objective to “strengthen connections to an active river and trail network” and included specific recommendations to improve economic and recreational opportunities to the residents of Southeast Troy by providing direct trail connections to the Great Miami River (GMR) and other downtown amenities, such as: Treasure Island, Troy Community Park, Hobart Arena, Troy Aquatic Center, and other recreational amenities. Currently, downtown Troy sits along one of the nation’s most robust bicycle trails but has very few direct connections from its downtown. The *Troy Downtown Riverfront Strategic Development Study* was adopted in the City’s Comprehensive Plan by the Troy Planning Commission in 2023.

The proposed Crawford Street Pedestrian Pathway Project is located in Southeast Troy (runs along Crawford Street from E. Water St. to Herrlinger Park) and is a part of the Great Miami River Low-Head Dam Removal and River Improvement Project. The Crawford Street Pedestrian Pathway Project will provide residents of Southeast Troy direct connections to the recreational trail and provide a direct connection to Herrlinger Park as described in the Comprehensive Plan. Funding assistance for this project can be provided by the 2024 Community Development Block Grant (CDBG) Neighborhood Revitalization Program (NRP) fund.

The NRP program requires two public hearings in order to submit an application. Troy Development Staff hosted six (6) public informational meetings this year, with four (4) of these meetings being held at Forest Elementary School and also provided surrounding neighbors with NRG surveys. The proposed project is located in the CDBG eligible service area. This service area is eligible to receive funding because it meets the CDBG National Objective of low-to-moderate income (LMI) benefit area; and being over 51% LMI persons residing in this service area. To be eligible to apply for the CDBG Neighborhood Revitalization Program funding there must be a minimum of three (3) eligible CDBG activities identified in the grant application. As a result of these public informational meetings and the Neighborhood Revitalization surveys completed from residents living in this service area, the following eligible CDBG activities were identified: street improvements (which includes stormwater improvements) on Crawford Street, sidewalk improvements (new curb and gutter on Crawford Street), and park and recreation facilities at Herrlinger Park.

Proposed Herrlinger Park Improvements include: new playground equipment, 9-hole disc golf course, installation of pickleball courts, new lighting, improved parking, and fencing around the playground equipment and pickleball courts. The estimated cost for this project is \$160,000.

Funding Sources	Amount	CDBG Eligible Activity
CDBG NRP	\$100,000	Park and Recreation Facilities
Troy Park Budget-2025	\$ 60,000	Park and Recreation Facilities
	TOTAL \$160,000	





The Troy Development Department will continue to explore other grant and local foundation funding sources for this project to offset using City funds. If the PY 2024 CDBG grant application is not awarded, then the Herrlinger Park Improvement Project will be delayed until grant funding can be secured.

The PY 2024 CDBG application is due to ODOD on June 12, 2024, and the City will be notified in October 2024 if the grant is funded.

REQUESTED ACTION:

That the Board of Park Commissioners recommend that Troy City Council authorize the submittal of a grant application to the Ohio Department of Development (ODOD) to assist with funds to upgrade Herrlinger Park improvements as part of a PY 2024 Community Development Block Grant (CDBG) Community Development Allocation Program and Neighborhood Revitalization Program funds.

